

**MINUTES OF THE BOARD OF DIRECTORS
SPECIAL MEETING
OTTER POND HOMEOWNERS ASSOCIATION, INC.**

February 24, 2017

Present: Charli Oswald, Margaret Noah, Tim Heavers, Dan Bradburn, Mark Bollinger and Roy Anderson.

Guest: David Beard.

Meeting called to order at 4:07 pm, for the purpose of discussing the Silt Retention Pond dam repair/construction bids. There is a sense of urgency because the dam needs to be repaired before Spring, and there is a window of "inactivity" opportunity for the bidder recommended by the Silt Retention Pond Committee.

New Business:

David explained that the Silt Retention Pond Committee (comprised of David, Mark Bollinger, Andrew Beard and Justin Musser) spent many long hours comparing numerous design alternatives, before a number of consultants and construction individuals with dam building experience, settled on a single design involving a lot of concrete and crushed stone. Two bids were obtained, the leading contender (firms David knows well) came in at \$6,725.

Tim pointed out that the 2017 budget only provides for \$6,000 for the Silt Retention Pond, and these funds have been allocated from the Reserve Fund.

Motion for dam repair/reconstruction – Roy made the following motion:

Modify the current budget to put \$8k in the Silt Retention Pond Fund, and approve David's recommendation to reconstruct the dam in the manner described by MrConcrete, LLC and Red Rock Excavating, LLC, for a total bid amount of \$6,725. Motion was seconded by Mark. Vote was 5 in favor, 1 opposed; Motion passed.

Meeting adjourned at 5:27 pm

--Minutes submitted by Roy Anderson, HOA Secretary